



CAMPUS ORGANIZATIONS

UCI DEPARTMENT RECHARGE FORM

UCI Dean of Students
http://www.dos.uci.edu
(949) 824-5181

2007-2008

INSTRUCTIONS:

UCI campus departments sponsoring campus organizations may recharge some Office of the Dean of Students fees and expenses for campus organizations, e.g. registration fees, office space fees, etc.

After completing this form and making a copy for your records, please send this form via campus mail to:

**ORGANIZATION RECHARGE
DEAN OF STUDENTS
ZOT: 5125**

Alternatively, the student organization can bring this form directly to the Office of the Dean of Students and submit with registration forms. A PDF version of this form is available from the Dean of Students website:

<http://www.dos.uci.edu/publications>

OTHER METHODS OF PAYMENT:

The Office of the Dean of Students also accepts cash or checks payable to REGENTS - UC.

QUESTIONS?

If you have any questions about student organizations or related policies and procedures, please contact

**Sandy Winslow
Director, Campus Organizations
Office of the Dean of Students
(949) 824-7741**

Organization Information

Organization Name	
Contact Person Name	
UCI I.D. Number	UCI Affiliation (student/faculty/staff)
UCI E-mail Address	
Local Telephone Number ()	(tel/vm/pgr)
Title / Position in Organization	

UCI Department Information

Department Name				
Account Manager Name				
UCI E-mail Address				
UCI Telephone Extension (tel/vm/pgr) (949) 824 -				
Recharge #	ACCOUNT	FUND	SUB	OBJECT #
	-	-	/	
Amount and Reason				
<input type="checkbox"/> \$35 Re-registration fee (10/9/07 or earlier)				
<input type="checkbox"/> \$40 Re-registration fee (beginning 10/10/07)				
<input type="checkbox"/> \$40 New organization registration fee				
<input type="checkbox"/> Other				
.....				
.....				
.....				
Total				\$

Authorization

Our department agrees to allow the Office of the Dean of Students to recharge our account for the amount and reason(s) indicated above.

_____ ACCOUNT MANAGER SIGNATURE _____ DATE _____